## AFFORDABLE SENIOR CARE OF NEW YORK 338 EAST 5<sup>TH</sup> STREET BROOKLYN NY 11218

Phone: (718)-851-0325 Fax: (718)-853-3712

Consumer Offer Letter of Employment

of Employation
Date:
Dear:-
Thank you for accepting the position as my Personal Assistant. As a participant in the AFFORDABLE SENIOR CARE OF NEW YORK LLC CDPAP, I am your employer. Please be advised that this letter will be serve as a conditional letter of employment.
Please note that AFFORDABLE SENIOR CARE OF NEW YORK LLC CDPAP, is not your employer. AFFORDABLE SENIOR CARE OF NW YORK LLC CDPAP, role is the Fiscal Intermediary. AFFORDABLE SENIOR CARE OF NEW YORK LLC CDPAP, is only responsible to process your and administer your benefits on my behalf.
Your employment with me is contingent upon verification of your references, the submission of a completed physical examination, and your ability to provide acceptable proof of residency, identification and eligibility to work in the United Estates.
I have provided you with a job description and have reviewed the personal care tasks (and if necessary) the nursing procedures and other duties (light housekeeping, etc) that you are required to perform according to my care plan. This plan of care was developed for me by my Physician and the registered nurse assessor working for my Managed Care Plan.
Wage & Benefit Information: Hourly
Compensation:
You agree to use the TELEPHONE Electronic Verification Call in system at all-time unless otherwise instructed not to. If the ETVS is not available you will complete and sign a time sheet and will forward it to AFFORDABLE SENIOR CARE OF NEW YORK LLC CDPAP, for payroll processing.
Consumer /Designated Representative Signature: Date:

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